

twosixty.

260 Sydney Road
Brunswick VIC 3056

twosixty@theprojects.com.au
www.twosixty.com.au

Twosixty Site Use Guide

Updated 15/2/22

We respectfully acknowledge the Wurundjeri people of the Eastern Kulin Nation as traditional custodians, on whose unceded lands we work and live. We respectfully acknowledge elders – past, present and emerging. And we extend our deepest respects to all First Nations peoples. In the context of the work we do, we express gratitude for our shared connection through place, to the oldest continuing cultures on earth.

Twosixty is a temporary free public space for community-led events and activities at 260 Sydney Road Brunswick.

Events at Twosixty

We require an onsite meeting with event organisers prior to confirming the project and possible costs eg. a site manager for larger scale events, cleaning costs, staffing, Covid-safe marshals, bins if extra waste management is required etc.

Food Safety

To sell any type of food or drink organisers must submit a Temporary or Mobile Food Premise Registration at least 3 weeks before the event through [Streatrader](#). For more information, please visit the [Moreland City Council website](#).

Alcohol & Liquor Licensing

To sell alcohol organisers must apply for a Temporary Liquor License from [Liquor Licensing Victoria](#). Liquor Licence Victoria requires one month's notice for most events, larger events may take up to two months.

Approval through [Streatrader](#) may also be required. The sale of alcohol will also require a Temporary Food Stall Permit from the local Council. For more information about obtaining a Temporary Liquor License, please visit The Victorian Commission for Gambling and Liquor Regulations (VCGLR) website.

Noise

In line with Environmental Protection Authority (EPA) legislation, events can only be held between 12 pm and 11 pm, except where the event duration is longer than 5 hours (consecutive). In these cases, the event can only be held between 12 pm and 10 pm. Sound levels must not exceed 65dB(A). Your sound technician should be advised of this and regularly monitor sound levels. Visit the [Environmental Protection Authority website](#) for further information.

Music

If you will be broadcasting live or pre-recorded music at your event you will need to obtain a music licence. More information can be found at [One Music Australia](#).

Sustainability & Plastic Wise Policy

Aligning with Council's sustainability policy, for events the following requirements must be met:

1. Single-use plastic bags are not to be used, sold or distributed for transportation or promotional purposes.
2. Bottled water is not to be provided, sold or distributed. Alternative, free access to water must be provided.
3. Single-use plastic cups, plates, bowls, cups, straws, cutlery and take away food containers are not to be used, sold or distributed.
4. Single-use disposable cups and lids are not to be used, sold or distributed.
5. All avoidable plastic packaging, including cling wrap, plastic bags or similar must not be used in the purchase, sale, distribution and transport of food or goods.
6. Balloons are not to be used, sold or distributed.
7. Event materials are to be reused where possible (including event signage and promotional banners and flags).
8. The event site must be left litter free and returned to pre-event conditions.

Safety

Event organisers are required to meet the current CovidSafe regulations at the time of event. This may include providing a Covid-Safe plan, Covid Marshals and adhering to density limits.

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Risk assessment may be required for your event. Please reference this [document created by the City of Monash](#) for more information on risk assessments.

Any activity covered in the above list that involves greater than usual risk to the artist, site user(s), or members of the public requires specific risk assessment (using the online template) - please contact the Program Manager if you think a specific risk assessment needs to be done.

Documentation

As part of our reporting to Council we document and advise on all uses of the site. This will influence the future design of the site and our city.

Where appropriate we request copies of photo and video documentation with photographer credits.

These photos are used for the promotion of the site and program and are not for commercial use.

Marketing & Promotion

All marketing copy and artists statements provided to Twosixty should be no more than 200 words.

All images provided to Twosixty should be under 1MB, full colour and contain no text or logos.

Acknowledgements of sponsors can be provided in text but we do not have the capacity to upload logos to our websites.

We reserve the right to edit all written material and photos to use through our promotional platforms and archives

Paste ups

Only the South & East walls and shipping container are available for paste up of artworks and event posters. Please check with a staff member beforehand.

Site access

Office hours

Monday, Wednesday & Thursday 9am - 3pm.

Access Information

There is no parking available on site.

For loading/unloading on site there is a key to the removable bollard in a lockbox attached to the shipping container located at the rear of the site. The code to the lockbox will be provided on a case by case basis as needed.

Please lock the bollard, return the key to the lockbox and scramble the lock when you have finished loading/unloading.

All of the main paths of travel must be clear at all times (this is the main emergency exit route and a legal requirement).

The lockbox also contains the key to the shipping container.

Once the loading/unloading has been completed vehicles **must** be moved off the site.

Facilities

Brunswick Town Hall toilets including accessible toilets are available during Counihan Gallery opening hours. 11am - 5pm Wednesday to Saturday and 1pm - 5pm Sundays.

Access to The Lamb cafe toilets can be available through prior arrangement and may have a nominal fee outside cafe opening hours.

The site has 15amp power. Please get in contact for more information about where this is located on site.

Water

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Technical Rider

2 x 15m power codes on reels

1 x 4 plug safety switch

1 x plug cover

10 x DROP-OVER CABLE PROTECTOR - Interlocking modules 1010mm long

Bose S1 Pro Pack w/ Pair of Speakers & Speaker Stands (S1 Pro Batteries Included)

Behringer Xenyx Q1202USB 12-Input Mic/Line Mixer w/ USB

3 x AKG P5S Vocal Dynamic Microphone w/ Switch

2 x mic stands

5 x UXL UXL-5 Deluxe Mic Cable (5m)

2 x UXL UXL-1 Deluxe Mic Cable (1m)

3.5MM 10M JACK

1/4 TS TO DUAL 1/4

Hosa CMM-110 3.5mm TRS to Same Stereo Interconnect Cable (10ft)

2 x Digital Wireless Mics